COMPUTER TECHNICIAN I

The City of Morgantown is announcing an opening for the position of part-time Information Technology Technician I. This position performs a variety of technical duties including:
1. Maintaining, troubleshooting, and repairing desktop and laptop computers and peripherals.
2. Inventorying and documenting upgrades.
3. Developing computer policies for City employees
4. Learning specialized scripting/programming for various software programs used in City departments.
5. Training employees on computer and software use.
6. Other computer related duties as directed.

Qualifications
1. Advanced training in computers.
2. Requires four (4) years of experience as a help desk technician or troubleshooter in a server-client based network or IT consultant.
4. Proficient in a number of Microsoft software programs and Windows operating systems
5. Requires the ability to troubleshoot computers, and correct computer problems.
6. Requires the ability to write detailed reports, and maintain accurate records on computer as well as paper.
7. Requires the ability to work with minimal supervision.
8. Requires the ability to maintain cooperative working relationship with all city departments and employees.
9. Experience using Linux Operating System

Desirable Qualifications
1. Strong networking skills, with working knowledge of Windows 2008 Server.
2. Knowledge of Microsoft SQL Server.

This position will receive $16.36/ hour and will receive partial benefits. Position will provide up to 32 hours per week. Individuals interested in this position should submit a resume including 3 references to the City of Morgantown, 389 Spruce St., Morgantown, WV 26505, Human Resources Dept., or by email to dsmyth@cityofmorgantown.org, by Friday, August 17, 2012. The City of Morgantown is a equal opportunity employer.